

BOARDROOM RENTAL



CHAMBER BOARDROOM RENTAL DETAILS AND PRICING

Conveniently located on Cliffe Ave in Courtenay. our boardroom, is a private, bright and open space with large windows and street level access. There is also a private entrance to the boardroom for your convenience. Impress your clients and show your professionalism by meeting at your chamber.

- Guest Capacity: 16, lecture-style or 12, boardroom format
- Conference Phone (North American and Toll Free calls only)
- Complimentary Wi-Fi
- Coffee Service (extra charge applies)
- Boardroom is stocked with cups, mugs, cutlery and napkins
- Wheel-chair accessible washroom

CATERING

No catering service is provided by the chamber; however, you are welcome to use any catering provider of your choice, or to bring outside food and beverages. Need some suggestions? Contact us for our current list of catering members, or visit our business directory on our website at: comoxvalleychamber.com

BOARDROOM RATES

	Half Day (AM or PM*)	Per Day*
Member Rate	\$30	\$50
Non-Member Rate	\$60	\$100
Audio Visual Equipment (Projector and Easel)	\$25	\$25

*AM (9:00 AM - 12:00 PM) or PM (1:00 PM - 4:30 PM) *9:00 AM - 4:30 PM

COFFEE SERVICE

Freshly brewed coffee, decaf and tea **\$2/pp**

If 3 consecutive rentals are booked simultaneously, a 10% discount off the total charge is offered; for 4 or more consecutive rentals, a 15% discount is offered. Please contact the Chamber office for more details.

All rates listed are subject to applicable taxes.